

Idaho Bureau of Homeland Security
2008 Hazard Mitigation Assistance (HMA) Program Timeline

Friday, October 17, 2008	<ul style="list-style-type: none">• Letters of Intent due to BHS Mitigation Staff• <i>E-Grants Roles Authorization Request Form</i>
Friday, December 5, 2008	<ul style="list-style-type: none">• Complete Grant Applications due to BHS Mitigation Staff<ul style="list-style-type: none">○ <i>Must include complete BCA</i>○ <i>Must include all necessary documentation</i>○ <i>Must be submitted using FEMA's E-Grants System</i>
Tuesday, December 16, 2008	<ul style="list-style-type: none">• State Evaluation / Ranking Panel
Thursday, December 18, 2008	<ul style="list-style-type: none">• BHS Submits State PDM and FMA applications to FEMA
Friday, December 19, 2008	<ul style="list-style-type: none">• FEMA Application Deadline
<p>Visit this website for forms and guidance: http://www.bhs.idaho.gov/</p> <p>This timeline applies to the Pre-Disaster Mitigation Grant Program (PDM) and the Flood Mitigation Assistance Program (FMA)</p> <p>Points of Contact for Additional Information: Dave Jackson, State Hazard Mitigation Officer 208-422-3047 or djackson@bhs.idaho.gov</p> <p style="text-align: right;">Mark Stephensen, Mitigation Planner 208-422-5726 or mstephensen@bhs.idaho.gov</p>	
<p>Helpful Tips for developing your application:</p> <ol style="list-style-type: none">1. Clearly state the problem to be solved and the need for the mitigation action.2. Develop a detailed Scope of Work for your project.3. Develop a detailed budget for the project that ties directly to the Scope of Work.4. Be very specific as to how each of the measures being used will be met.5. Identify if there are sufficient staff and resources to achieve the goal.6. Demonstrate you have thought the process through.7. State clearly who is going to be involved in the project and what their role will be.	